

# SOCIAL WORK (SWK)

## SWK 519 COMMUNICATION FOR LEADERS AND MANAGERS

3, 3/0

Theories of effective communication; face-to-face communication; group problem solving; public speaking; power and leadership in organizational settings; persuasive messages and campaigns that public relations practitioners design for a variety of publics. Designed for graduate students interested in improving their workplace communication skills. Equivalent Course: BUS 519

## SWK 546 CHILD ABUSE AND NEGLECT: SCHOOL AND COMMUNITY COOPERATION

3, 3/0

Prerequisites: Graduate status and experience in school/school-related setting or instructor permission. Role of the teacher in cases of child abuse and neglect; nature and causation of abuse and neglect; workings of the current child protection system; specific role of the teacher in that system; broader role of the school in remedying and preventing child maltreatment.

## SWK 590 INDEPENDENT STUDY

1-3, 0/0

## SWK 594 GRADUATE WORKSHOP

1-3, 0/0

Graduate Workshop.

## SWK 603 HUMAN RESOURCE MANAGEMENT

3, 3/0

Personnel-related functions and the utilization of resources to support these functions within organizations: design of in-service training programs; supervisory skills for enhancing motivation and productivity; employee benefit packages; grievance and labor relations plans; proposals to obtain funding and training.

Equivalent Course: BUS 603

## SWK 643 SUPERVISION IN THE HUMAN SERVICES

3, 3/0

Prerequisite: Graduate status. Roles and functions of supervisors in a variety of work settings; supervisory role in coordinating agency functions and meeting clients' needs; worker role and responsibilities; leadership, organizational, and systems theory; application of theory to practice situations.

## SWK 645 PROGRAM PLANNING IN THE HUMAN SERVICES

3, 3/0

Use of data for program planning in human service organizations. Students design a study pertinent to human services management.

## SWK 690 MASTER'S PROJECT

3, 3/0

Study undertaken by one or more individuals on a problem of special interest submitted in acceptable form according to directions given by the Social Work Department.

## SWK 695 MASTER'S THESIS

3, 0/0

## SWK 712 MANAGING PROGRAM EVALUATION

3, 3/0

Prerequisite: Graduate standing or instructor permission. Management and technical skills required for program evaluation in the public and private sectors; establishing evaluation standards and criteria; developing evaluation instruments and designs; statistical analysis of evaluation data; computer-based statistical analyses; report preparation and follow-up studies.

Equivalent Courses: BUS 712, PAD 712, SPF 712

## SWK 715 MANAGEMENT PRACTICES AND TECHNIQUES

3, 3/0

Prerequisites: PSY 101 Grade of C, and instructor permission. Major management theories and factors affecting organizational systems; managing conflict and negotiating agreements; effective interpersonal skills for managers; defining problems and generating creative alternatives; types and sources of information needed by managers; relation of leadership style to staff productivity and development; relating effectively to upper-level management.

Equivalent Courses: ADE 715, SPF 715

## SWK 721 THESIS/PROJECT CONTINUATION

0, 0/0

## SWK 722 THESIS/PROJECT EXTENDED

0, 0/0