

COMPLETED APPLICATION PACKET

A completed application packet includes:

1. A completed Online Graduate Admission Application (<http://graduateschool.buffalostate.edu/apply/>).
2. A \$65 nonrefundable application fee. Acceptable methods of online payment: Visa or MasterCard. Check or money order is also accepted made payable to Buffalo State.
3. Appropriate supplemental application materials, such as department application, letter of intent, letters of recommendation, copy of teaching certificate, or recent exam scores as stated in the program description. It is the applicant's responsibility to review the individual program admissions requirements before applying to determine if supplemental materials are required. Individual program descriptions may be found in the Graduate Programs (<http://ecatalog.buffalostate.edu/graduate/graduate-programs/>) section. Supplemental materials can be uploaded into the online application, following submission.

Letters of recommendation can be sent electronically from the individual providing the recommendation by entering their email address into the online application.

Additional materials are requested from International applicants (<http://ecatalog.buffalostate.edu/graduate/admission-graduate-program/international-applicants/>).

4. Official transcripts from all colleges and universities attended must be sent to the Graduate School. Official physical (paper) transcripts must be sent directly to the Graduate School (1300 Elmwood Ave, Cleveland Hall 204, Buffalo, NY 14222). Official electronic transcripts must be sent directly from the institution to the Graduate School (gradoffc@buffalostate.edu). Buffalo State students are not required to submit transcripts, as the Graduate School will obtain Buffalo State transcripts; however, if an applicant attended other institutions these transcripts must be provided even if sent at time of a previous application. In accordance with federal regulations, all students are required to submit a final transcript with a degree posted to the Graduate School by the start of their graduate work for financial aid eligibility.

Failure to submit a final, degree posted transcript will result in prior acceptance to the college being rescinded.

Note: Failure to report all previous college attendance on the application is considered to be academic dishonesty. Discovery of such dishonesty can result in dismissal from Buffalo State.