

# PUBLIC ADMINISTRATION (PAD)

## PAD 500 PUBLIC ADMINISTRATION AND POLICY 3, 3/0

Prerequisite: Graduate standing or instructor permission. Public administration and related areas of public policy: personnel; comparative and historical aspects; public budgeting; organizational structure; agency management; decision making, evaluation, and policy analysis; ethical issues and administrative law.

## PAD 501 COMPARATIVE PUBLIC ADMINISTRATION 3, 3/0

Prerequisite: Graduate standing or instructor permission. Cross-cultural, cross-national, and cross-institutional survey of public administration organizations and practices around the world. Examination of administrative systems of northern nation-states and the processes of administrative change in post-Communist and southern nation-states; evolution of administration; structure of administrative systems; personnel; budgeting; ethics and legal frameworks; role of administration in economic development; transfer of administrative skills; regional and international administrative organizations; theoretical approaches and methodological issues in understanding similarities and differences in administrative behavior.

## PAD 502 ADMINISTRATIVE LAW 3, 3/0

Prerequisite: Graduate Standing. Selected topics in administrative law examined and analyzed in depth.

## PAD 505 INTRODUCTION TO DISASTER AND EMERGENCY MANAGEMENT 3, 3/0

Prerequisites: Graduate standing. Introduction to disaster and emergency management principles, policies and practices. How disasters and emergencies are individually defined and conceptualized, history of disaster and emergency management in the United States, phases of disaster management, phases of emergency management, politics of disaster response and humanitarian aid, and political landscape of disaster recovery and social change. Primary focus on the United States; international examples utilized.

## PAD 507 NEIGHBORHOOD PLANNING AND COMMUNITY DEVELOPMENT 3, 3/0

Prerequisites: Instructor Permission. Explores the many forms, methods, and tools of neighborhood planning, community development, and engagement efforts aimed at revitalization in the context of historic and contemporary public and private sector policies and practices that have contributed to current challenges. Offered occasionally

## PAD 508 HOUSING AS PUBLIC POLICY 3, 3/0

Prerequisite: Graduate standing. Explore housing's place in American society and the role of public policy. From a position of "decent and affordable housing" as a human right, examines the inequalities of the current housing system and the role of planners and public administrators in creating more socially equitable housing policy. Offered occasionally.

## PAD 515 NYS GOVERNMENT AND BUDGET 3, 3/0

Prerequisite: Graduate-level standing. NYS government, politics, and annual budget process. Course covers fiscal federalism, economic climate, NYS budget components and processes, contemporary policy issues, NYS government institutions, political parties, and interests. Offered every spring.

Equivalent Course: ECO 515

## PAD 540 U.S. PUBLIC POLICY 3, 3/0

Prerequisites: Graduate standing. Policymaking and policy analysis in the United States. Topics include the policymaking process, policymaking paradigms, the policy cycle, examination of policymaking actors. A focus on real world applications through case studies and contemporary readings.

## PAD 587 TOPICS COURSE 1-4, 1/0

Prerequisite: Graduate standing or instructor permission. In-depth examination of rapidly and significantly changing disciplinary issues, topics, or practices; offered occasionally.

## PAD 588 GRADUATE INTERNSHIP 1-6, 0/0

Field experiences that supplement departmental academic offerings; geared to students' interests. Faculty intern supervisor and department chair permission necessary.

## PAD 590 INDEPENDENT STUDY 1-3, 0/0

## PAD 601 PUBLIC BUDGETING 3, 3/0

Prerequisites: Graduate status. Introduction to the principles and practices used by federal, state, and local governments in budgeting. Examination of revenue sources, borrowing, debt management, regulations, reporting, and strategic budgetary planning.

**PAD 603 NGO MANAGEMENT & INTERNATIONAL DEVELOPMENT**

3, 3/0

Prerequisites: Graduate standing or instructor permission. International development and non-governmental organizations (NGO); international development (ID) NGO operation, structure and procedures; IDNGO management; IDNGO relations with government; IDNGO relations with donor agencies; opportunities and challenges of IDNGO; and IDNGO effectiveness, influence, and new challenges

**PAD 604 NONPROFIT MANAGEMENT AND GOVERNANCE**

3, 3/0

Prerequisites: Graduate Standing and Admission to the MPA Program. Examination of nonprofit (third-sector) organizations and their role in society; management issues including strategic leadership, governance, organizational attributes, accountability, and ethics. Primary emphasis on U.S. organizations, with consideration of this sector's increasingly global nature.

**PAD 605 INTERNATIONAL PUBLIC MANAGEMENT AND SERVICE**

3, 3/0

This course examines areas of public management, public service, and public-private partnerships as it relates to the US federal government, international government organizations (IGOs), and the global arena

**PAD 606 DISASTER RESPONSE AND RECOVERY MANAGEMENT**

3, 3/0

Prerequisites: PAD 505. Management of disaster response and recovery activities. Federal and state disaster relief and recovery processes and policies, intergovernmental and cross-sector collaboration in emergency response and relief, and strategies for overcoming common challenges associated with managing disaster relief and recovery operations. Primary focus on the United States, with international examples utilized.

**PAD 607 CITY AND COUNTY MANAGEMENT**

3, 3/0

Prerequisite: Graduate Standing. City and county management in the United States, with particular focus on New York State. Topics include principal forms of local government in the US and NYS, interactions among officials and citizens, service delivery, economic development, and financial principles and budgeting.

**PAD 608 INTERGOVERNMENTAL RELATIONS**

3, 3/0

Prerequisite: Graduate Standing. The federal system of government, intergovernmental relations, and intergovernmental management. Covers the constitutional basis for American federalism; the evolution of American federal relations; policy-making in the American system; fiscal federalism; role of local and state governments; cooperation and conflict in managing the delivery of public services; and contemporary challenges. Offered bi-annually, Spring only.

**PAD 609 DISASTER AND EMERGENCY MANAGEMENT PLANNING**

3, 3/0

Prerequisites: PAD 505. Federal, state and local disaster and emergency management policies and programs that guide disaster and emergency management planning and mitigation. How to analyze and assess hazard environments, assess local and organizational contexts, and develop strategies for preparing for and mitigating losses incurred by natural and man-made hazards. Focus is primarily on the United States. Offered alternate spring semesters.

**PAD 640 HUMAN RESOURCE MANAGEMENT FOR PUBLIC AND NONPROFIT ORGANIZATIONS**

3, 3/0

Prerequisite: Graduate standing. Knowledge and skills necessary in Human Resource Management for public and nonprofit organizations. Factors examined include: defining public and nonprofit organizations, human resource management functions and principles, diversity and cultural competence, human resource management applications, current issues and future trends.

**PAD 646 STRATEGIC PLANNING FOR PUBLIC AND NONPROFIT ORGANIZATIONS**

3, 3/0

Prerequisites: Graduate Standing and Admission to the MPA Program. Theory and practice of strategic planning and management for the public and nonprofit sectors; conceptual framework for developing, managing, and evaluating the strategic planning process; development of strategic management skills supporting decision making and goal achievement.

**PAD 647 THE NONPROFIT AND VOLUNTARY SECTOR**

3, 3/0

Prerequisites: Graduate Standing and Admission to the MPA Program. History of the voluntary, philanthropic and nonprofit sectors and the role they play in American and International society; history, structure and theoretical (economic, political, philosophical and social) basis for nonprofit and voluntary sectors; interdisciplinary and comparative perspectives of this evolving and complex sector.

**PAD 648 NONPROFIT GRANTS MANAGEMENT AND FUND DEVELOPMENT**

3, 3/0

Prerequisites: Graduate Standing and Admission to the MPA Program. This course is designed to teach students about topics and challenges in resource development for nonprofit organizations. This course will focus on detailed examination of the grant seeking process and developing an overall fundraising strategy. Students will prepare an actual grant proposal and write a fundraising plan.

**PAD 680 RESEARCH METHODS IN PUBLIC ADMINISTRATION**

3, 3/0

Prerequisite: Graduate status or instructor permission. Design, execution, and interpretation of research for public and nonprofit managers. Quantitative and qualitative research methods; constructing and testing hypotheses; data collection and analysis; use of SPSS, ethical consequences of social science research; preparation of a research report.

**PAD 681 DATA ANALYSIS AND PRESENTATION**  
3, 3/0

Prerequisite: Graduate status. Preparation for advanced research and data analysis in public administration and nonprofit management. SPSS, descriptive and inferential statistics, advanced EndNote, research design for PAD 690 Master's Project, IRB application for human subjects' protection, poster presentation of MPA project proposal.

**PAD 688 LEADERSHIP IN PUBLIC AND NONPROFIT ORGANIZATIONS**  
3, 3/0

Prerequisites: Graduate Status. A comprehensive foundation for understanding the nature of leadership in public and nonprofit organizations. Theoretical and practical knowledge; readings in leadership; historical studies; practical skills in leading public and nonprofit organizations. Improving leadership capabilities and developing leadership styles in public or nonprofit organizations.

**PAD 690 MASTER'S PROJECT**  
3, 0/0

Research or investigation of a particular problem, planned and carried out by student with consultation and guidance from instructor.

**PAD 695 MASTER'S THESIS**  
1-6, 0/0

Prerequisites: Graduate standing, approval of the student's thesis supervisor. Individual investigation of an original problem submitted in acceptable form according to directions given by the Graduate School. Offered occasionally.

**PAD 700 IMMIGRATION AND REFUGEE POLICY**  
3, 3/0

Prerequisites: Graduate standing. Domestic and international challenges of migration; historical context; dilemmas faced by governments, IGOs, and INGOs in addressing population movement; and regional challenges. Special emphasis on U.S. migration policy.

**PAD 701 ADMINISTRATIVE ETHICS**  
3, 3/0

Prerequisites: PAD 500. Public and nonprofit management and organizational theories, policies and practices; public and nonprofit organizational structures; distinctions and similarities in mission, values, and cultures. Effective management and leadership in public and nonprofit organizations; the political environment, power, and policy affecting public and nonprofit management.

**PAD 704 HUMAN RIGHTS AND HUMANITARIAN POLICY**  
3, 3/0

Prerequisites: Graduate standing and admission to the MPA program. International human rights and humanitarian assistance covering legal aspects and major practical and policy considerations.

**PAD 712 MANAGING PROGRAM EVALUATION**  
3, 3/0

Prerequisite: Graduate standing or instructor permission. Management and technical skills required for program evaluation in the public and private sectors; establishing evaluation standards and criteria; developing evaluation instruments and designs; statistical analysis of evaluation data; computer-based statistical analyses; report preparation and follow-up studies.

Equivalent Courses: BUS 712, SPF 712, SWK 712

**PAD 715 SURVEY METHODS AND DESIGN**  
3, 3/0

Prerequisites: PAD 680. Design, execution, analysis and interpretation of surveys for public and nonprofit managers. Ethics of survey work; constructing and testing hypotheses; questionnaire design; survey administration and data collection; data coding; use of survey software; preparing a survey administration methodology and questionnaire. Offered every other spring.

**PAD 721 THESIS/PROJECT CONTINUATION**  
0, 0/0

**PAD 722 THESIS/PROJECT EXTENDED**  
0, 0/0

**PAD 735 PUBLIC ORGANIZATIONS**  
3, 3/0

Prerequisite: Graduate standing or instructor permission. Public and nonprofit management and organizational theories, policies, and practices. History of public and nonprofit management systems; public and nonprofit organizational structures; distinctions and similarities in mission, values, and cultures; effective management and leadership in public and nonprofit organizations; the political environment, power, and policy affecting public and nonprofit management; organizational goals and effectiveness; planning, strategy, and decision making in the public and nonprofit sectors.